

Resolution No.: 250313A
Bertrand Charter Township
General Appropriations Act (Budget)
Fiscal Year 2025-2026

A resolution to establish a general appropriations act for Bertrand Charter Township; to define the powers and duties of the Bertrand Charter Township officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

The Board of Trustees of Bertrand Charter Township resolves:

Section 1: Title

This resolution shall be known as the Bertrand Charter Township General Appropriations Act.

Section 2: Chief Administrative Officer

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3: Fiscal Officer

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Public Hearings on the Budget

Pursuant to MCLA 141.412, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on February 1, 2025 and a public hearing on the proposed budget was held on February 13, 2025.

Section 5: Millage Levy

The Bertrand Charter Township Board shall cause to be levied and collected the general property tax on all real and personal property within the Township upon the current tax roll an allocated millage of .88450 mill township operations and per parcel/unit for the support of SMCAS and authorized special assessment of \$14.00 per parcel for street lighting in the West River Terrace Subdivision Special Lighting District.

Section 6: Special Assessment

The Bertrand Charter Township Board will levy a special assessment of \$83.00 per month for the Bertrand Crossing Lighting District.

Section 7: Estimated Revenues and Expenditures

Estimated Bertrand Charter Township general fund, West River Terrace Subdivision and SMCAS, BCLD Special Assessment revenues and expenditures for fiscal year 2025-2026 for the various activities are as follows:

<u>Fund</u>	<u>Revenue</u>	<u>Expenditures</u>
General	\$ 1,100,266.13	\$ 1,100,266.13
West River Terrace	\$ 460.00	\$ 1,300.00
SMCAS	\$ 43,210.13	\$ 43,210.13
BCLD	\$3,564.00	\$ 3,564.00

GENERAL FUND

General Fund Revenue:	2025-2026
Tax Revenue	206,174.00
SET Parcel Fee	5,000.00
Licenses & Permits	159,500.00
State Revenue	288,682.00
Charge for Services	103,500.00

Interest Income	54,500.00
Community Hall Rent	7,000.00
Cemetery Income	1,000.00
Other Revenue	1,700.00
Other Financing Sources	230,000.00
SMCAS	43,210.13.00
Contingency & Transfer-For Roads	-
Total Revenue and Other Sources	\$ 1,100,266.13
General Fund Expenditures:	
Township Board	59,855.00
Trustees	33,804.00
Supervisor	46,405.00
Clerk	55,380.00
Audit	8,300.00
Board of Review	1,860.00
Treasurer	59,055.00
Assessor	30,251.00
Elections	13,150.00
Township Hall & Grounds	60,200.00
Event Hall & Grounds	32,300.00
Attorney	15,000.00
Cemetery	12,250.00
Inspector Fees	93,935.13
Drain at Large	12,000.00
Highway, Bridges & Roads	246,200.00
Planning Commission	13,650.00
Street Lighting Consulting	500.00
Water Tower Consulting	10,000.00
Zoning Department	20,911.00
Library	2,750.00
Insurance & Bonds	9,300.00
New Building	80,000.00
Transfer out SMCAS	43,210.00
Capital Outlay	140,000.00
Total Expenditures:	\$ 1,100,266.13
Net Revenues (Expenditures)	-
Beginning Fund Balance	\$1,605,040.00
Ending Fund Balance (As of Jan 31)	\$1,540,886.00

WEST RIVER TERRACE

WRT Revenue:	2025-2026
Other revenue	854.00
Interest Income	15.00
Total Revenue and other Sources	\$ 869.00
WRT Expenditures:	
Treasurer	-
Street Lights	1,300.00
Total Expenditures	\$ 1,300.00
Net Revenues (Expenditures)	431.00
Beginning Fund Balance	\$2,251.25

Ending Fund Balance	\$1,796.62
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BERTRAND CROSSING LIGHTING DISTRICT

BCLD Revenue:	2025-2026
Other revenue	3,564.00
Interest Income	0
Total Revenue and other Sources	\$ 3,564.00
BCLD Expenditures:	
Pole Removal	0
Street Lights	3,564.00
Total Expenditures	\$ 3,564.00
Net Revenues (Expenditures)	0

SMCAS AMBULANCE SPECIAL ASSESSMENT

SMCAS Revenue:	2025-2026
Other revenue	43,210.13
Total Revenue and other Sources	\$ 43,210.13
SMCAS Expenditures:	
Health & Welfare	43,210.13
Total Expenditures	\$ 43,210.13
Net Revenues (Expenditures)	\$ 0.00

Section 8: Adoption of Budget by Reference

The general fund budget of Bertrand Charter Township is hereby adopted by reference, with revenues and expenditures as indicated in Sections 6 of this act.

Section 9: Appropriation not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any town order for expenditures that exceed appropriations.

Section 10: Transfer Authority

The Chief Administrative Officer shall have the authority to make transfers among the various line items without prior board approval, if the amount to be transferred does not exceed \$5,000. The Board shall be notified at its next meeting of any such transfers made, and reserves the right to modify, amend or nullify any such transfers made. Under no circumstances may the total general fund budget be changed without prior board approval.

Section 11: Budget Monitoring

Whenever it appears to the Chief Administrative Officer or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the township board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 12: Board Adoption

Motion made by Zelmer, supported by Kring to adopt the foregoing resolution. Upon roll call vote, the following voted:

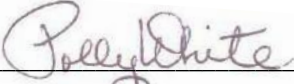
Aye: Hicks, Kuhn, Kring, Loveing, Zelmer

Nay: None

Abstain: None

Absent: **Payton, White**

The Supervisor declared the motion carried and the resolution duly adopted on the 13th day of March 2025.



Polly White - Township Clerk